



Food & Drink Expo

**FOODREX**

**BELGRADE FAIR HALL 5**

**Serbia, Belgrade | April 7-9, 2015**

[www.foodrex.rs](http://www.foodrex.rs)

**ORGANISER DUKE & PETERSON Ltd.**

Serbia, Belgrade, Gospodar Jevremova street No. 47

**Tel | Fax:** 00381 11 3346 425, 00381 11 3346 549

**E-mail:** [office@dukeandpeterson.com](mailto:office@dukeandpeterson.com)

[www.dukeandpeterson.com](http://www.dukeandpeterson.com)

## 3 | General conditions

### Application deadline February 28th 2015

**Note:** Please fill out this form in block letters and send the original by mail and a copy by fax or e-mail!

**The Fair defines the following categories of exhibitors:**

#### EXHIBITORS

Companies that rent certain exhibition space and pay the registration fee.

**The cost of registration fee includes the following services:**

- Free exhibitor passes, upon following criteria: one exhibitor pass per each 3 m<sup>2</sup> of rented space
- Parking pass for 1 vehicle for rented space up to 12 m<sup>2</sup>; for 2 vehicles for rented space from 13 to 30 m<sup>2</sup>; for 3 vehicles for rented space over 30 m<sup>2</sup>
- Listing in the official expo guide

#### CO-EXHIBITORS

Additional company presented by the exhibitor. For each co-exhibitor only a separate co-exhibitor's registration fee has to be paid in the amount of 300 eur + 18% VAT. The exhibitor has an obligation to inform the organisers by e-mail about the existence of the co-exhibitor.

**The cost of co-exhibitors registration fee includes:**

- Two free exhibitor passes
- One free parking pass for one vehicle
- Listing in the official expo guide

#### Note:

The exhibitor is entitled to display banners / logos of one or more co-exhibitors on his booth, solely if properly registered to FOODREX Expo in written form. In case of not registered co-exhibitors, FOODREX Expo will additionally charge that exhibitor the cost of co-exhibitor's registration fee for each additional co-exhibitor.

#### ADDITIONAL TERMS

##### Opening hours

Expo opening hours for visitors are from 10.00 to 17.00h. The exhibitor agrees to comply with the opening and closing hours of the Expo, and particularly that the booth with all displayed exhibits shall be functional until the Expo closing. The employees at the booth are required to be at their booth at least 30 minutes before the opening of the Expo.

##### Application for additional services

FOODREX Expo also delivers to exhibitors the application for additional services, that should be filled out by the exhibitor, according to needs and returned to FOODREX Expo in the stated deadlines. Otherwise, the Expo does not assume the responsibility to provide the respective additional services to the exhibitor. The applicable compensation is stated in the Application form for additional services.

#### Independent booth construction

During the period of booth mounting and dismantling, the exhibitors, i.e. their contractors, that perform the booth construction by themselves, shall compensate the obligatory common costs, i.e. construction tax. The applicable compensation is stated in the Application form for exhibitors. The minimum standard for the booth construction is MOLTO or MAXIMA system. Okta (Trisi) system is not allowed!!!

#### Insurance

On all events organized at the Belgrade Fair, the displayed exhibits and other assets of the exhibitors must be insured by national or foreign insurance companies. If not insured, the liability for damage to the displayed exhibits and other assets of the exhibitor is fully assumed by the exhibitor. The insurance of the displayed exhibits and other assets is exhibitor's responsibility.

#### CONTRACTING AND PAYMENT CONDITIONS

##### The exhibitor is obliged to make a payment:

The deadline for payment of the entire amount, based on the submitted applications, is March 15th 2015, except that 30% of total amount from the application has to be paid within 7 days from submitting the application.

The payment is guaranteed according to the Law on financial transactions of the Republic of Serbia.

In case of payment after the contract deadline, the exhibitor shall pay the interest according to the official published default interest rate.

If the default interest rate is not known at the moment of calculation, the index from the previous month shall be applied.

##### The exhibitor may withdraw the submitted application for participation within 5 days from the date of its submission.

If the submitted application for participation is withdrawn after the aforementioned deadline, the exhibitor is obliged to pay to the organiser the rent for the requested exhibition space, the exhibitor registration fee as well as all other costs related to the exhibitor's dropping out.

**The application for participation has a legal force of a contract. Contracting parties have agreed to settle any disputes arising from this contract at the competent court in Belgrade, Serbia.**

##### To be filled out by the exhibitor:

We hereby confirm that we accept the above general conditions.

Stamp and signature: \_\_\_\_\_

Date: \_\_\_\_\_